

How to Change Your Child Support Amount



If you are interested in changing the amount of child support that you have been court ordered to pay, this is the correct form set for you. In order to make sure that you do have the correct forms and to make the process of modifying your child support easier, we have designed the following set of simple questions and instructions to help guide you. Please read all of the following questions completely.

1. Is there an open child support case or other family law case?

If your answer is "yes": then these are the right forms for you.

If your answer is "no": then you have the wrong set of forms.

2. Has there been a change in circumstance since the last child support order was made?

Example: Loss of job, change in amount of custody).

If your answer is "yes": then these are the right forms for you.

If your answer is "no": then you have the wrong set of forms.

3. Do you need a different custody or visitation schedule?

If you would like to modify child custody and/or visitation in addition to child support then you have the wrong form set. These forms are designed to assist you only to modify an existing child support order.

4. Do you and the other party agree with the change in child support amount?

If so, then you can both sign a stipulation (agreement) that must be filed with the court. See the resource center for details.



There are certain situations in which individuals are encouraged to seek additional help and information. Feel free to contact your local Resource Center for additional assistance. These are some common situations in which you might want to seek additional help:

- ✓ When child support is NOT the only issue that needs to be addressed.
- ✓ When you have a problem with unpaid child support.
- ✓ If you are self-employed and are having issues with the documentation that you need to provide.
- ✓ If the Department of Child Support Services (DCSS) is involved.
- ✓ When the case involves different counties.

IF AT ANYTIME YOU FEEL THAT YOU NEED ADDITIONAL ASSISTANCE PLEASE VISIT YOUR LOCAL SELF-HELP CENTER

The following documents and information will be necessary to fill out your forms completely and accurately:

- ☐ **Your most recent court order**
 - Case number from initial case
 - Parties in the initial case
(Since the role of the parties does not change in a family law case, it is important to name the parties as they are named in the original case).
- ☐ **Proof of income**
 - Yearly income (W-2 or 1099)
 - Pay Stubs for the previous month
 - Information on other sources of income like:
Unemployment, disability, or social security
- ☐ **It is advisable to have an estimate of your monthly expenses ready.**

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F.Y.I.

- ☆ The information that you put into the forms CANNOT be saved. It is very important that you print any forms that you need prior to closing the program.
- ☆ The form set has a "Stop Here" page. It contains information needed for you to finish our forms.
- ☆ Look for the yellow question marks for explanations. When you see a yellow question mark (?), simply roll your cursor over it.
- ☆ Don't worry if some areas within the forms cannot be filled in. That information shouldn't be pertinent to your case. If you feel it is, you most likely have the incorrect form set.
- ☆ After you print, please stop by one of our Resource Centers so we can sit down with you, review your papers, and answer all of your questions.

Click here for [Change Child Support Amount form \(FL-300\)](#)